

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 4:30 PM

End time: 5:00 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Reviewed final documentation and supported demo preparation by ensuring explanations are clear, consistent, and presentation-ready.
- What is planned to be done until the next scrum meeting?
 - Finalize documentation alignment with the system and support last-stage demo readiness checks.
- What are the hurdles?
 - Keeping documentation synchronized with any last-minute system adjustments before the demo.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Performed final API checks and supported smooth execution during demo scenarios.
- What is planned to be done until the next scrum meeting?
 - Monitor API performance during live demonstrations and ensure stable behavior under presentation conditions.
- What are the hurdles?
 - Managing unexpected API behavior that may surface under live demo conditions.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Conducted final verification of preprocessing outputs during full workflow runs and ensured stability for demo scenarios.
- What is planned to be done until the next scrum meeting?
 - Continue monitoring preprocessing consistency and support quick adjustments if unexpected inputs arise during the demo.
- What are the hurdles?

- Maintaining consistent preprocessing behavior when handling unforeseen inputs during live execution.

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Performed final UI checks and ensured smooth interaction flow during demo preparation.
- What is planned to be done until the next scrum meeting?
 - Oversee UI performance during live interaction and address any usability issues that arise in real time.
- What are the hurdles?
 - Preserving UI responsiveness and stability during real-time user interaction.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Supported final system walkthroughs and resolved last-minute issues to ensure demo readiness.
- What is planned to be done until the next scrum meeting?
 - Assist during the live demonstration and ensure all components function reliably throughout execution.
- What are the hurdles?
 - Responding quickly to unexpected issues without disrupting the flow of the demonstration.